

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, December 19, 2023 at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwv.gov

Please silence cell phones during the City Council meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

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3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the November 28, 2023 Special Council Meeting**, as Published in the Casper Star-Tribune on December 7, 2023.
2. Consideration of the **Minutes of the November 28, 2023 Executive Session**.
3. Consideration of **Minutes of the December 5, 2023 Regular Council Meeting**, as Published in the Casper Star-Tribune on December 16, 2023.
4. Consideration of the **Minutes of the December 5, 2023 Executive Session**.

4. CONSIDERATION OF BILLS AND CLAIMS

5. COMMUNICATIONS

A. From Persons Present

6. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish January 2, 2024 as the Public Hearing Date for:
 - a. An Ordinance Amending Chapter 13.03 of the Casper Municipal Code Regarding **Utility Billing and Collection**.
 - b. New **Restaurant Liquor License No. 52 for Frida's Mexican Restaurant of Casper**, LLC, dba Frida's House Mexican Food, Located at 611 West Collins Drive.
 - c. **Transfer of Ownership Interest for Retail Liquor License No. 13 for 307 Enterprises**, LLC, dba The Range at 5150, Located at 455 Thelma Drive.
2. Establish February 20, 2024 as the Public Hearing Date for:
 - a. Consideration of the Annual **Renewal of all City of Casper Liquor Licenses** for Licensing Period April 1, 2024 through March 31, 2025.

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7. PUBLIC HEARINGS

A. Minute Action

1. **Transfer of Microbrewery Liquor License No. 10 for Bull Horn Brewing, LLC, dba Bull Horn Brewing, Located at 2027 East Yellowstone Unit B, to Bull Horn Brewing, LLC, dba Bull Horn Brewing, Located at 355 West Yellowstone Hwy.**

8. SECOND READING ORDINANCES

A. Amending Chapter 2.64 of the Casper Municipal Code – **Removal or Censor of Public Officials.**

1. Communications from Persons Present

9. THIRD READING ORDINANCES

A. Ordinance Approving a **Zone Change** of Lots 59 and 60, "**Longview Addition No. 2**" and Lot 9A of the "**Lot 9A & Lot 9B, Luker Addition**" from **PUD (Planned Unit Development) to C-2 (General Business).**

1. Communications from Persons Present

B. An Ordinance **Amending Chapter 15.12** of the Casper Municipal Code, **Board of Examiners and Appeals, and Contractor Licensing.**

1. Communications from Persons Present

C. An Ordinance Approving a Plat and Zone Change for the Proposed **Lower Brothers Addition Subdivision.**

1. Communications from Persons Present

10. RESOLUTIONS

A. Consent

1. Authorizing a Memorandum of Understanding between the City of Casper and Natrona County, Wyoming Regarding the **FY2020 Edward Byrne Memorial Justice Assistance Grant** and the Distribution and Expenditure of the Grant Funds.

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2. Approving a Contract for Professional Services Between the City of Casper and **307 Shredding LLC**, for the **Secure Destruction of Confidential Documents and Records**.
3. Authorizing Amendment No. 1 to the **Lease Agreement with Casper Mountain Ski Patrol** for the Lease of the Ski Patrol Building.
4. Authorizing the City Manager to Execute **Lien Statements and/or Lien Releases up to \$35,000.00**.
5. Authorizing the **Release of Local Assessment District Lien Regarding 4200 Coates Road**, Casper, Wyoming.
6. Authorizing an Agreement Between **Image Trend, LLC**, and the City of Casper, in the Amount of \$27,570, to **Procure Records Management System**.
7. Authorizing a Contract Between the City of Casper and **All Traffic Data Services, LLC**, for Traffic Counts.
8. Authorizing the Mayor to Sign the **Casper Historic Preservation Commission Annual Report**.
9. Adopting and **Setting Forth Rates for Wholesale Water Service, Retail Water Service, and Sewer Service** for the City of Casper, Wyoming, and Rescinding 21-178.
10. Establishing **Rates for Residential and Commercial Solid Waste Collection, Recycling and Disposal** at the Casper Solid Waste Facility and Rescinding Resolution No. 21-179.
11. Approving the Highway Safety Program Grant FFY2024 Sub-Award Agreement Between the **Wyoming Department of Transportation Highway Safety Program** and the Casper Police Department for the **Purchase of In-Car Video Camera Equipment**.
12. Authorize **Change Order No. 6** to the Agreement with Caspar **Building Systems, Inc.**, for the **City Hall Project S.A.F.E. Building Remodel Project**, Project No. 20-004.
13. Authorizing **Amendment No. 1** to the Contract for Professional Services Between the City of Casper, Wyoming and **Motorola Solutions, Inc.**, for an **Upgrade Solution to Critical Public Safety Equipment**.

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14. Authorizing an **Amendment to the Employment Agreement** Between the City of Casper, Wyoming and **Robert J. Hand Jr.**
15. Authorizing City Council to **Appoint Keith Robert Nachbar as a Provisional Judge** for the Casper Municipal Court and Enter into a Contract for Professional Services.

11. MINUTE ACTION

A. Consent

1. Authorizing the **Purchase of One (1) New 53ft Box Van Trailer** in the Total Amount of \$56,575.35, for Use by the **Solid Waste Facility**.
2. Authorizing the **Purchase of One (1) New Turf Utility Vehicle** in the Total Amount of \$49,100.00, for Use by **Highland Cemetery**.
3. Authorizing the **Purchase of Two (2) New Utility All-Terrain Vehicles** in the Total Amount of \$65,300.00, for Use by the **Weed and Pest Division** of the Parks, Recreation, and Public Facilities Department and the **Waste Water Treatment Plant** of the Public Services Department.
4. Authorizing the **Purchase of Two (2) New Half-Ton Crew Cab 4x4 Pickup Trucks with 8' Beds** in the Total Amount of \$75,770, for Use by the **Waste Water Collections** of the Public Services Department.
5. Authorizing the **Purchase of One (1) New One-Ton Crew Cab 4x4 Pickup Truck with 8' Bed** in the Total Amount of \$53,272.00, for Use by the **Weed and Pest Division** of the Parks, Recreation, and Public Facilities Department.
6. Authorizing the **Purchase of One (1) New Half-Ton Extended Cab 4x4 Pickup Trucks with 6' Bed** in the Total Amount of \$42,659.00, for Use by the **Water Distribution Division** of the Public Services Department.
7. Authorizing the **Purchase of One (1) New Three-Quarter Ton Extended Cab 4x4 Pickup Truck with 8' Bed** in the Total Amount of \$43,975.00, for Use by the **Water Distribution Division** of the Public Services Department.
8. Authorizing the **Purchase of One (1) New One-Ton Crew Cab Pickup Truck with 8ft Bed and Tommy Lift Gate**, in the Total Amount of \$60,336.00, for Use by the **Special Waste Division** of the Public Services Department.

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9. Reappointing **Randall W. Hein and John Lang** to the **Casper Historic Preservation Commission** for Three (3) Year Terms, Expiring December 31, 2026.
10. Appointing **Mark Pepper** to the **Economic Development Joint Powers Board** for Three (3) Years, Expiring December 31, 2026.
11. Appointing **James DeGolia and Jeff Goetz** to **Amoco Reuse Joint Powers Board** for Three (3) Year Terms, Expiring December 31, 2026.
12. Appointing **Charles Moore** to the **Hall of Justice Joint Powers Board** and **Natrona County Joint Powers Board** for Three (3) Year Terms, Expiring December 31, 2026.
13. Reappointing **Mike McIntosh** and Appointing **Ann Ruble and Andrew Beamer** to the **Casper Planning & Zoning Commission** for Three-Year Terms Expiring December 31, 2026.

12. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

13. ADJOURN INTO EXECUTIVE SESSION: PERSONNEL

14. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

- 6:00 p.m. Tuesday, January 2, 2024 – The Lyric
 6:00 p.m. Tuesday, January 16, 2024 – The Lyric

Work Sessions

- 4:30 p.m. Tuesday, January 9, 2024 – The Lyric
 4:30 p.m. Tuesday, January 23, 2024 – The Lyric

| ZONING CLASSIFICATIONS | | | |
|------------------------|-----------------------------------|-----|--------------------------|
| FC | Major Flood Channels & Riverbanks | PUD | Planned Unit Development |
| AG | Urban Agriculture | HM | Hospital Medical |
| R-1 | Residential Estate | C-1 | Neighborhood Convenience |
| R-2 | One Unit Residential | C-2 | General Business |
| R-3 | One to Four Unit Residential | C-3 | Central Business |
| R-4 | High-Density Residential | C-4 | Highway Business |
| R-5 | Mixed Residential | M-1 | Limited Industrial |
| R-6 | Manufactured Home (Mobile) Park | M-2 | General Industrial |
| PH | Park Historic | SMO | Soil Management Overlay |

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